

HEALTH AND SAFETY POLICY

The Health and Safety at Work Act 1974 places responsibilities on every company to provide a safe place of work, including all equipment and procedures.

Surrey Security Services is also committed to providing a safe place to work and study. Accordingly, it is committed to achieving the highest standards for the health and safety of its employees, clients, and members of the public and others involved and affected by its activities. Recognising this as both a moral and management objective, the Surrey Security will comply with its legal obligations, and implement best practice. The company regards the Health and Safety Policy, and the manner of its implementation, as key indicators of the company culture, values, and performance standards.

OBJECTIVES

- To reduce the number of Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) reportable accidents to no more than one per annum
- To reduce the number of recordable accidents to fewer than eight per annum
- To further develop the general risk assessment process and standardise relevant documentation.
- To improve the H&S culture companywide by means of further communication and training.
- The continued development of our Certified safety management system.

POLICY STATEMENT

1. Surrey Security places the greatest importance on the health, safety and welfare of its employees and all others, including contractors, subcontractors, employees of others in the course of their work and the public, who may be affected by its undertakings. The Company will seek to provide the healthiest and safest working conditions possible by requiring the involvement of all members and employees in this effort.
2. Surrey Security is fully committed to meeting its responsibilities under the *Health and Safety at Work, etc Act 1974* and *The Management of Health and Safety at Work Regulations 1999 (and as amended)*. To achieve this, it has appointed designated members of staff to be responsible for key components of the health and safety management system; to keep risk assessments and welfare procedures under constant review; to liaise with the Health and Safety Executive or other enforcing authorities where necessary and to keep the Company abreast of new EU directives, legislation, regulations, standards and guidance to ensure continued compliance and best practice.

Surrey Security Service Limited

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3. The Company will assess all significant hazards and put in place arrangements to control these hazards. It will monitor its health and safety performance regularly to enable remedial action to redress deficiencies and ensure continuous improvement.
4. Surrey Security policy will accord with the principles of the Health and Safety Executives' guidance: *Successful health and safety management*. The policy will be periodically (at least annually) checked against the H&S policies of comparable organisations.
5. The Surrey Security for carrying out this policy and the provision of sufficient resources will be provided within the Company established divisional structures. Everyone must exercise responsibility at a level equal to any of their other functions to ensure the policy is put into practice.
6. This policy will be reviewed annually or if required by any significant changes to the Company activities and approved by the Corporate Health and Safety Committee.

ARRANGEMENTS

So far as is reasonably practicable, Surrey Security Services will ensure:

- Safe plant and systems of work
- Safe use, handling, storage and transport of chemicals and work equipment
- The provision of all necessary information, instruction, training, and supervision
- Safe access and egress to all laces of work under the company control
- A safe working environment with appropriate welfare facilities including first aid provision.
- Consultation with staff representatives on health and safety arrangements, and regular risk assessments are available to all employees.

Surrey Security employees will, as a condition of their employment, expect employees to:

- Take reasonable care for themselves and others.
- Co-operate and follow training and instructions.
- Not interfere with or misuse anything provided for safety and report shortcomings in safety arrangements and immediately report danger.

As a condition of employment, all staff must remember that a health and safety breach is a disciplinary offence.

Signed:



Abdul Waheed
Managing Director
Surrey Security Service Ltd.

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